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## **EAS Summer Camp Internships: 2021 Job Descriptions**

- 4 In Person Summer Camp Asst Coaches
- 2 Virtual Summer Camp Asst Coaches
  
- Hours 5 hrs per day Monday-Friday in the month of June and/or July
- No vacation days/off days during internship
- Work with Lead Coach to execute daily activity plans
- Learn to mentor youth
- Develop Leadership Skills
- Share your skills in the Arts, Academics, and Athletics
- Reliable transportation for in person program
- Reliable wi-fi connection for virtual camp
- Looking for well organized, self-starters and team players

To schedule your interview, send your resume to [jobs@exciteallstars.org](mailto:jobs@exciteallstars.org)

To learn more about us, visit us on the web @ [www.exciteallstars.org](http://www.exciteallstars.org)

***(June 1<sup>st</sup> to June 30<sup>th</sup> and July 5-July 30) Camp dates!***



## Summer Employee

## Checklist

### NEW TO EXCITE?

Read through the Employee/Intern Checklist below to become familiar with our application process and pre-summer requirements for our summer day camp employees/Interns. If you have any questions, please feel free to contact us at [jobs@exciteallstars.org](mailto:jobs@exciteallstars.org)

#### 1. **Accept Job Offer:** Through March

Interviewed applicants will be contacted 2-3 weeks after the interview regarding a potential job offer. Applicants should respond via email ASAP to accept or decline a job offer.

#### 2. **Sign Summer Contract Electronically:** April through June

Applicants will be emailed a summer contract after accepting the internship offer, which must be signed electronically. Applicants should sign the contract ASAP or within a week to secure their position.

3. **Complete Employee Emergency/Health Record, and Job Descriptions:** January through June: Applicants will be emailed copies of the forms that need to be completed. These should be completed before the start of the summer and mailed in to Excite Headquarters.

4. **Mail, Email, or Fax certifications to Excite Headquarters\* (if applicable):** January through June  
All senior staff, Directors, and Leadership Staff must send in copies of their current certifications at the time of the interview or immediately after accepting a position. Expired certifications need to be renewed. Contact [admin@exciteallstars.org](mailto:admin@exciteallstars.org) with questions.

7. **Attend Pre-Summer Staff training for Leadership & Instructors:** May through June (several dates)  
Training schedule for summer camp TBA. Location to be announced. **Trainings are mandatory for all staff, including interns.**

Your assignment will be determined during staff training. You will be assigned to a team in one of 3 age groups (6-8, 9-11, and 12-15 yrs old) or you may be assigned to one of our administrative duties



*(June 1<sup>st</sup> to June 30<sup>th</sup> and July*

*5-July 30) Camp dates!*



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## Internship Job Description:

### ***Can you be the coolest person in the room?***

In this setting, especially with younger campers, you will be the coolest and most popular person in the world. They will look up to you, hang on your every word, and even dress like you. This also means they will do what you do, say what you say, and act as you act. Therefore, are you able to be the role model and not get carried away with this popularity and let them know too much about you? If the answer is yes, then we are off to a good start.

### ***Can you be the least important person in the room?***

At Excite, we are all about taking care of each other. We depend on one another for support, encouragement, and consistency. What we do here does not work without being able to rely on our teammates. Can you consistently put yourself last to make sure that those around you are in a good place? If your answer is yes, then you are making good headway.

### ***Can you wear a dress? Can you be in a rap battle?***

We ask our campers to get out of their comfort zones and challenge themselves on a daily basis. We ask our coaches to be the example that the campers follow. To be clear, you are not required to wear a dress, nor are you obligated to be in a rap battle. We do want our staff to grow. If that means that you face your fear of canoeing, go canoeing. If you hate public speaking, participate in our amazing drama productions. Are you able to challenge yourself and try your hardest win or fail? If the answer is yes, you may like it here.

### ***Can you dance?***

This job is HARD and we get TIRED as staff, as well we should be. However, when you're so tired that you can barely remember your name, can you find that reserve of energy we use to make camp special? Are you able to dance to that silly One Direction song that you hate because you know it will make your campers happy? Can you pretend to love to workout at 9:35 in the morning when it's 105 degrees? If your answer is yes, we are really starting to like you.

### ***Can you wear many hats?***

"I joke that I hear my name called at least 5 times before I get out of bed in the morning and brush my teeth. As coaches we are asked to be so many things; Mother, father, big sister, big brother, psychologists, confidant, doctor, nurturer, dietitian, mediator, tutor, teacher, mentor, disciplinarian, coach, instructor, guardian. In essence, we become parents for 8 weeks, while the other 44 weeks we are selfish young adults. We are asked to do way too much, but we wouldn't have it any other way. Can you wear all these hats at the same time for 5 or 10 different people at once? If your answer is yes, then I think you just found your home."

# EXCITE **ALL** STARS

LEADING THE WAY ★ IT'S IN OUR DNA

*(June 1<sup>st</sup> to June 30 and July 3-July 30) Camp dates!*