



ADVOCATES FOR SCIENCE AND MATHEMATICS EDUCATION, INC

April 15, 2020; 4:30PM

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**Facilities Committee Meeting Minutes**

- **Present:** Jeff Clayman, Monique Cola, Tamika Duplessis, Ph.D., Joseph Caverly
- **Absent:**
- **Public: None.**

I. Jeff Clayman called the Facilities Committee Meeting to order at 4:30PM.

II. Discussion of COVID-19 Impact on School Facilities.

Dr. Cola reported on the current operation of school building. The building was completely sanitized prior to school closure. Custodial staff with appropriate PPE are cleaning the building Tuesdays and Thursdays for 4 hrs. per day. The school building is accessible Tuesday and Thursday for administration and faculty as needed with appropriate social distancing. Laptops and hotspots for students are available to be picked up by students between 12-2 PM from the lobby on the days when the building is open. The clinic remains open with clinic staff practicing telemedicine.

III. **Follow-Up on Maintenance Issues Under School Board Lease**

Dr. Cola provided an update on School Board inspections under the building lease. The school was re-inspected shortly before closure. Rhonda Smith, Director of Operations, is working to address certain items/issues identified during the re-inspection. To the extent any items/issues appear to be beyond the scope of the school's maintenance and repair obligations under the lease agreement, they will be brought to the attention of the Committee for review.

IV. Discussion of Facility Transition

Dr. Cola provided an update regarding the construction of the new Wicker school building. Based on the last report of the OPSB's project manager, Sue Robertson, there has been minimal impact by the coronavirus on the construction of the new facility. By all accounts, the new facility remains on schedule for completion and move-in. There was a walkthrough before the recent school closure and progress appeared to be good. The "furniture fair" to select furnishings has been delayed due to social distancing protocol. The equipment list for the new building has been submitted to the Foundation for further action.

Jeff Clayman moved to adjourn the meeting at 5:08PM.