

Advocates for Science & Mathematics Education
Minutes of the Board of Directors Meeting
November 15, 2018; 4:30 p.m.
5625 Loyola Avenue, Room 101

Present: Joan Coulter, Cathy Glaser, Joe Caverly, Kathy Parsons, Jeff Clayman, Shannon Fazande, Joe Daschbach, Jim Schnieders, Tamika Duplessis

Absent: Jennifer Fallon, Mary Zervigon, Elizabeth Landry, Jennifer Oliver-Goodwin

Staff: Dr. Michelle Brown

Foundation: Julie Bourgeois

Guests:

Notice of the meeting was posted at the school and the agenda was posted on the school website in accordance with the open meetings law.

Having a quorum, the meeting of the Board of Directors of the Advocates for Science & Mathematics Education was called to order by Joe Caverly, on Thursday, January 17, 2019 at 4:34 pm.

The November 2018 Advocates Board meeting minutes were passed unanimously as circulated. (Motion Joe D., second Ms. Parsons)

Finance Report (J. Scheiders):

- Budget continues to track well to projections.
- Liquidity ratio is up from last month.
- Auditor has completed work; findings to be disseminated upon completion.

Principal's Report (Dr. Brown):

- See attached report.
- Block scheduling is proposed for 2019-2020 (see attached handout)
 - Focus groups held to evaluate pros and cons of shifting to 4x4 block schedule
- Jim expressed concern about gaps in math (semester without any math course) for addressing what has been an area of need in the past

Report of the Chair: (Joe C.)

- OPSB is stepping up its oversight of charter schools
 - Completed Board observation in October and found NOCSM in compliance with expectations (no notices of non-compliance).
 - 1st quarter financials met standard for financial health.
- Transportation is an area of increase scrutiny and OPSB is working to vet providers to verify insurance and appropriate licensure.

Report from the Foundation: (Julie)

- See "Fundraising Dashboard"
- Capital Fundraising
 - 55.7% of goal received and committed
- Programmatic Fundraising
 - 57% of goal received & committed
- Foundation meeting is being held on 1/31/19 to transfer funds to school operating account.

- Programmatic funding is slightly down in response to capital campaign.

Committee Reports

- None

Other Business:

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With no other business to discuss, meeting adjourned at 6:05pm. (Motion: Jim S.; Second: Joan C.)

Respectfully submitted,
Joseph Daschbach